

**Legal Services Corporation
Meeting of the Finance Committee
Open Session
Friday, January 28, 2011**

Minutes

Chairman Robert J. Grey convened an *open session* meeting of the Legal Services Corporation's ("LSC") Finance Committee ("the Committee") at 1:53 p.m. on Friday, January 28, 2011. The meeting was held at the Legal Services Corporation, 3333 K Street NW, Washington, DC 20007.

The following Committee members were present:

Robert J. Grey, Jr., Chairman
Sharon L. Browne
Martha L. Minow
Father Pius Pietrzyk
John Henley (non-director member)
John G. Levi, *ex officio*

Other Board Members Present:

John N.W. Keckler
Harry J.F. Korrell, III
Victor B. Maddox
Julie A. Reiskin
Gloria Valencia-Weber

Also attending were:

David Richardson Treasurer and Comptroller

Jeffrey E. Schanz	Inspector General
David Maddox	Assistant Inspector General for Management and Evaluation, Office of Inspector General
Ronald “Dutch” Merryman	Assistant Inspector General for Audits, Office of Inspector General
Laurie Tarantowicz	Assistant Inspector General and Legal Counsel, Office of Inspector General
John Constance	Director, Office of Government Relations and Public Affairs
Steve Barr	Media Relations Director, Office of Government Relations and Public Affairs
Treefa Aziz	Government Affairs Representative, Office of Government Relations and Public Affairs
Mattie Cohan	Senior Assistant General Counsel, Office of Legal Affairs
Pat Batie	Corporate Secretary and FOIA Officer, Office of Legal Affairs
Katherine Ward	Executive Assistant, Office of Legal Affairs
John Meyer	Director, Office of Information Management
Chuck Greenfield	Program Counsel III, Office of Programs Performance
Cynthia Schnieder	Deputy Director, Office of Programs Performance
Kathleen Connors	Interim Executive Assistant, Executive Office
Linda Perle	Center for Law and Social Policy (CLASP)
Terry Brooks	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)
Lavon Smith	Network/Systems Engineer, Office of Information Technology

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Grey called the *open session* meeting to order.

MOTION

Ms. Browne moved to approve the agenda. Dean Minow seconded the motion.

VOTE

The motion passed by voice vote.

MOTION

Ms Browne moved to approve the meeting minutes of October 19, 2010. Father Pius seconded the motion.

VOTE

The motion passed by voice vote.

The Committee then considered a revised temporary operating budget for fiscal year 2011. Mr. Richardson, Treasurer and Comptroller, explained the reasons for the revised budget and answered questions from committee members. Mr. Schanz, Inspector General, explained the reasons for the OIG's revised budget and answered questions from committee members.

MOTION

Dean Minow moved to recommend that the Board adopt the proposed resolution approving the revised temporary operating budget for fiscal year 2011. Father Pius seconded the motion.

VOTE

The motion passed by voice vote.

Mr. Richardson then reported on LSC's financial status for the first three months of FY 2011 and answered questions from committee members.

Chairman Grey announced that Mr. Henley would be providing training to the Board on how to read financial statements like the ones presented in Mr. Richardson's reports. In addition, Mr. Richardson shall prepare monthly, as opposed to quarterly, financial reports for the Committee and shall update the Committee on his findings via teleconference on a monthly basis. The Committee would also like to explore receiving a report comparing current year-to-date spending with previous year's spending for that same time period so that they can better assess how LSC's budget is performing.

Mr. Constance presented a report on the status of LSC's FY 2011 appropriation and answered questions from committee members. Mr. Constance then reported on the status of LSC's FY 2012 budget request.

Chairman Grey solicited public comment and received none.

Chairman Grey opened the floor for new business. Mr. Richardson reminded the Committee that his office is working to complete IRS Form 990, LSC's tax return, and will provide the Committee with a final copy upon its completion.

MOTION

Ms. Browne moved to adjourn the meeting. Dean Minow seconded the motion.

VOTE

The motion passed by voice vote.

The *open session* meeting of the Committee was adjourned at 2:25 p.m.

I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation Board of Directors Finance Committee on April 15, 2011.

A handwritten signature in black ink, appearing to read "Victor M. Fortuno", written over a horizontal line.

Victor M. Fortuno
*Vice President for Legal Affairs,
General Counsel & Corporate Secretary*