



LSC CERTIFICATIONS
FORM I
(For Calendar Year 2013 Funding)

INSTRUCTION: This form requires the signature of the Executive Director/Chief Executive Officer and the signature of the Governing/Policy Body Chairperson. Once the form is signed, convert it to a PDF file and transmit it to LSC using the upload site at www.lscgrants.lsc.gov – Application Upload Site.

APPLICANT NAME: _____

APPLICANT NUMBER: _____

The applicant hereby certifies that the statements made in its grant application are true and correct.

The applicant hereby certifies that it has the legal authority to apply for and receive a grant from LSC.

The applicant hereby certifies that if it is a non-profit organization, it has current articles of incorporation and has either been granted IRS tax-exempt status or has an application for tax-exempt status pending with the IRS.

The applicant hereby certifies that its attorney staff and private attorneys under contract with the applicant to provide civil legal services to low-income eligible clients are insured against malpractice, errors and omissions, and fidelity and liability claims, and that the insurance is in effect.

The applicant hereby certifies that it maintains and will make available to the Legal Services Corporation, upon request, the following documents:

1. Resumes of current or proposed governing/policy body members.
2. IRS tax-exempt certification, if applicable. If an application for tax-exempt status is pending, a copy of the IRS acknowledgment of receipt.
3. The coverage limit page(s) of any current malpractice, errors and omissions, fidelity and liability insurance coverage, and reports of all claims made under these policies during the past three years.
4. Articles of Incorporation, Bylaws, partnership articles, or other governing documents.

The applicant hereby certifies that it will comply with the LSC Grant Assurances if funds are awarded to the applicant. The applicant also certifies that it has signed the 2013 Grant Assurances and will keep a copy of the signed 2013 Grant Assurances in its grant records and will make the signed copy available to LSC upon request. The applicant understands that if this application is approved for funding, the grant and all funds derived there from will be subject to the 2013 LSC Grant Assurances. The applicant certifies that it has complied with the 2012 LSC Grant Assurances (for recipients of 2012 grants only).

The applicant hereby certifies that the undersigned has been authorized to bind the organization for which this application is submitted.

The applicant hereby certifies that it and any and all persons authorized to act on behalf of the applicant as employees, agents or otherwise, consent to the exclusive jurisdiction of the United States District Court for the District of Columbia over any and all claims or disputes regarding this application, any LSC grants or contracts resulting from or related to this application, and the process by which such application, grants or contracts are awarded, administered, suspended, terminated, evaluated, audited, investigated or otherwise handled by the Corporation.

The applicant hereby certifies that it has made available to each member of its governing/policy body and key staff a copy of the grant application submitted to LSC for calendar year 2013 grants.

The applicant hereby certifies that it understands and agrees that if the application is approved, these certifications are made as a condition of receiving the grant. If this certification is made falsely, or if applicant fails to comply in any material respects with the grant assurances or any applicable law or regulation, the applicant and/or the signatories below may be subject to civil and/or criminal penalties under Federal law, (see 45 CFR Part 1640).

We have read these certifications and understand that by signing this form, we are agreeing to the truth of the above statements.

Name of Executive Director/Chief Executive

Name of Governing/Policy Body Chair (or other organization official authorizing this application)

Title

Title

Signature

Signature