**Legal Services Corporation**

**Telephonic Meeting of the Institutional Advancement Committee**

**Open Session**

**Thursday, June 27, 2013**

Chairman John G. Levi convened an open session telephonic meeting of the Legal Services Corporation’s (“LSC”) Institutional Advancement Committee (“the Committee”) at 10:01 a.m. on Thursday, June 27, 2013. The meeting was held in the John N. Erlenborn Conference Room, Legal Services Corporation, 3333 K Street, N.W. Washington, D.C. 20007.

The following Committee members were present:

John G. Levi, Chairman

Charles N.W. Keckler

Father Pius Pietrzyk

Herbert S. Garten (Non-Director Member)

Thomas Smegal (Non-Director Member)

Frank B. Strickland (Non-Director Member

Other Board Members present:

Julie A. Reiskin

Also attending were:

James J. Sandman President

Wendy Rhein Chief Development Officer

Ronald Flagg Vice President for Legal Affairs, General Counsel, and Corporate Secretary

Atitaya Rok Staff Attorney, Office of Legal Affairs

Carol A. Bergman Director, Office of Government Relations and Public Affairs (GRPA)

Jeffrey Schanz Inspector General

Don Saunders National Legal Aid and Defenders Association (NLADA)

Terry Brooks American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Levi noted the presence of a quorum and called the meeting to order.

**MOTION**

Mr. Keckler moved to approve the agenda. Mr. Strickland seconded the motion.

**VOTE**

The motion passed by voice vote.

Ms. Rhein presented the revised draft fundraising policies – Donor Bill of Rights, Memorial/Honorarium Gifts, Board Giving Policy, and the Contributions Protocol – for the Committee’s discussion and answered Committee members’ questions.

**MOTION**

Mr. Smegal moved to recommend to the Board that it approve the revised fundraising policies. Father Pius seconded the motion.

**VOTE**

The motion passed by voice vote.

Chairman Levi invited public comment and received none. There was no other business to consider.

The Committee continued its meeting in closed session at 10:20 a.m.