# SAMPLE THANK YOU LETTER.

Dear:

The Legal Services Corporation (LSC) works to ensure access to justice for those who need it, so it is with deep gratitude that we receive your very kind commitment of \$250 to LSC's 40<sup>th</sup> Anniversary Campaign for Justice Fund.

Your commitment will help children, the elderly, domestic violence survivors, and veterans by increasing the resources and tools available in civil legal services.

LSC is the single largest funder of civil legal services in the country and plays a vital role in a public-private partnership focused on fulfilling America's pledge of equal justice for all. Since its founding almost four decades ago, LSC has been making a difference in the lives of low-income Americans by funding high-quality civil legal assistance to veterans, the elderly, victims of domestic abuse, tenants facing unlawful evictions, and others.

In order to ensure that donors' gifts are used for the intended purpose, to allow LSC to plan effectively, we ask that donors complete the attached pledge confirmation form for commitments that extend beyond a single donation.

By joining LSC's 40<sup>th</sup> anniversary campaign, you are helping those in need across the country access the Constitutional promise of "justice for all."

Sincerely,

James J. Sandman

President

CC: Wendy Rhein

# **Charitable Pledge Confirmation**

LSC gratefully acknowledges \_\_\_\_\_\_ for your generous pledge of \_\_\_\_\_\_ and asks you to complete this confirmation form for your and LSC's records.

We hereby confirm our commitment to a charitable gift of \_\_\_\_\_\_ to LSC's 40<sup>th</sup> Anniversary Campaign. This commitment will be paid to LSC according to the following schedule:

Gifts of stock will be valued according to Internal Revenue Service guidelines in effect at the time of the stock transferred to LSC. Currently these guidelines value the stock at the average of the high and low trades on the date of transfer to LSC.

**TO BE USED ONLY FOR RESTRICTED GIFTS:** [Planning for the Future: LSC fully intends to use this generous gift for the purposes described in the 40<sup>th</sup> Anniversary Case Statement. However, it is impossible to anticipate how changing circumstances in the future may affect LSC's ability to comply with the use of the gift specified in this Agreement. Accordingly, in the event future developments make it impractical for LSC to use the gift as specified in this Agreement, the president of LSC shall have the discretion to direct the use of the gift for a purpose as close as possible to the Donor's original intent. In addition, with the written consent of the Donor, LSC may make changes to the terms of this Agreement which it determines are to the benefit of LSC, and are consistent with legal requirements for the use of charitable funds.]

For the purposes of donor recognition, we wish to be referred to as \_\_\_\_\_\_\_ in any print or electronic publication of this gift. We understand that this contribution may be publicized in donor recognition communications produced by LSC including print, spoken, broadcast, and/or electronic media. We understand that LSC will recognize the gift with the benefits found within each of the attached sponsorship levels unless directed otherwise by the

Name of Donor

Signature

Donor.

Date

# 40<sup>th</sup> Anniversary Campaign Sponsorship Levels

### Founders Society \$1,000,000 and above

- Invitations for 10 to a VIP event
- Appropriate naming opportunity
- Sponsor highlight on 40<sup>th</sup> anniversary webpage and e-news
- Logo on invitations, signage, program book for celebration and electronic materials
- 2 VIP tables of 10 for the 40<sup>th</sup> anniversary recognition event, full page color ad in program book
- Invitations to anniversary events throughout the year
- Name on permanent plaque in LSC building
- Special recognition from podium at events and in annual report
- Multi-year pledge option
- Prominent logo position on 40<sup>th</sup> anniversary fund webpage
- E-newsletter updates on programs and events

#### Constitution Society \$400,000 - \$999,999

- Invitations for 6 to a VIP event
- Sponsor highlight on 40<sup>th</sup> anniversary webpage and e-news
- Logo on invitations, signage, program book for celebration and electronic materials
- 1 VIP table of 10 for the 40<sup>th</sup> anniversary recognition event, full page color ad in program book
- Invitations to anniversary events throughout the year
- Special recognition from podium at events and in annual report
- Multi-year pledge option
- Name on permanent plaque in LSC building
- Prominent logo position on 40<sup>th</sup> anniversary fund webpage
- E-newsletter updates on programs and events

#### 1974 Society \$250,000 - \$399,999

- Invitations for 4 to VIP event
- Sponsor highlight on 40<sup>th</sup> anniversary webpage and e-news
- Logo on invitations, signage, program book for celebration and electronic materials
- 1 tables of 10 for the 40<sup>th</sup> anniversary recognition event, full page color ad in program book
- Invitations to anniversary events throughout the year
- Name on permanent plaque in LSC building
- Special recognition from podium at events and in annual report
- Multi-year pledge option
- Prominent logo position on 40<sup>th</sup> anniversary fund webpage
- E-newsletter updates on programs and events

## Federal Society \$150,000 - \$249,999

- Sponsor highlight on 40<sup>th</sup> anniversary webpage and e-news
- Logo on invitations, signage, program book for celebration and electronic materials

- 6 tickets for the 40<sup>th</sup> anniversary recognition event, full page color ad in program book
- Invitations to anniversary events throughout the year
- Name on permanent plaque in LSC building
- Special recognition from podium at events and in annual report
- Multi-year pledge option
- Prominent logo position on 40<sup>th</sup> anniversary fund webpage
- E-newsletter updates on programs and events

#### Defenders Society \$100,000 - \$149,999

- Sponsor highlight on 40<sup>th</sup> anniversary webpage and e-news
- Logo on invitations, program, signage and electronic materials
- Name on permanent plaque in LSC building
- Invitations to anniversary events throughout the year
- 6 tickets for the 40<sup>th</sup> anniversary recognition event
- Special recognition from podium at events and in annual report
- Multi-year pledge option
- E-newsletter updates on programs and events

## Service Society \$50,000 - \$99,999

- Name listed in invitations, program, signage and electronic materials
- 4 tickets to the 40<sup>th</sup> anniversary recognition event
- Invitations to anniversary events throughout the year
- Name listing in annual report
- E-newsletter updates on programs and events
- Multi-year pledge option

#### Guardians Society \$25,000 - \$49,999

- Text recognition in invitations, program, signage and electronic materials
- 4 tickets to the 40<sup>th</sup> anniversary recognition event
- Invitations to anniversary events throughout the year
- Name listing in annual report
- E-newsletter updates on programs and events

#### Advocates Society \$10,000 - \$24,999

- Text recognition in invitations, program, signage and electronic materials
- 2 tickets to the 40<sup>th</sup> anniversary recognition event
- Invitations to anniversary events throughout the year
- Name listing in annual report
- E-newsletter updates on programs and events

#### Pro Bono Society \$4,000 - \$9,999

- Text listing on 40<sup>th</sup> anniversary fund webpage
- Text recognition in invitations, program, signage and electronic materials

- 2 tickets to the 40<sup>th</sup> anniversary recognition event
- Invitations to anniversary events throughout the year
- Listing in annual report
- E-newsletter updates on programs and events

# Appellate Society \$1,000 - \$3,999

- Name listing in annual report
- Text listing on 40<sup>th</sup> anniversary fund webpage
- Invitations to anniversary events throughout the year
- E-newsletter updates on programs and events

#### Counselors Society Less than \$999

- Name listing in annual report
- Invitations to anniversary events throughout the year