



POSITION ANNOUNCEMENT

POSITION: 2012 Fall Law Clerk (unpaid)	POSTING NO : N/A	DATE POSTED: 08/09/12
LOCATION: Office of Legal Affairs Legal Services Corporation 3333 K Street, NW, 3 rd Floor Washington, D.C. 20007-3552	EMPLOYMENT STATUS: Part-time or Full-time	POSITION REMAINS OPEN UNTIL FILLED

Overview:

Established by Congress in 1974, the Legal Services Corporation (LSC) is the country's single largest funder of civil legal aid for low-income Americans. LSC currently funds 134 independent, non-profit legal aid organizations with more than 900 offices throughout the nation, the District of Columbia, and the U.S. territories. LSC's mission is to promote equal access to justice and provide grants for high-quality civil legal assistance. The Office of Legal Affairs ("OLA") is the General Counsel for LSC.

BASIC FUNCTION:

The law clerk will assist attorneys in all areas of OLA work including, interpretation of federal statutes and regulations regarding appropriations, federal grants and oversight of federally-funded legal services; non-profit corporation legal issues; Freedom of Information Act (FOIA), agency rulemaking and litigation matters. Law clerks perform a variety of work as part of the legal team including legal research and writing.

Requirements:

LSC is accepting applications from current law students. Ideal candidates will have excellent research and writing skills, strong attention to detail, and can work independently as well as on a team. He or she is a self-starter and an effective problem-solver who has an interest in public interest, government affairs, regulatory or administrative law, and is committed to LSC's mission to promote equal access to justice. Applicants who are able to receive academic credit through an externship program or obtain funding from a third-party source are strongly preferred. Preference is also given for applicants who have completed more than the first year of law school.

APPLICATION PROCEDURE:

Electronic applications are strongly preferred. Applications are accepted on a rolling basis and preferred by September 1, 2012.

Please submit a résumé, cover letter and writing sample to Victor M. Fortuno, General Counsel at ola-jobs@lsc.gov

Materials can be sent in PDF, MS Word or Word Perfect format.

If necessary, print materials can be sent to:
Victor M. Fortuno, General Counsel
Legal Services Corporation
3333 K Street, NW, Washington, DC 20007-3522
Fax: (202) 337-6519

Questions about application procedures should be e-mailed to ola-jobs@lsc.gov.

DIVERSITY STATEMENT:

LSC embraces diversity as a core value. We recognize that our success as a Corporation depends upon creating and maintaining a diverse team of talented professionals, and we are committed to a workplace that reflects and supports diverse individual backgrounds and perspectives. Our commitment to diversity, inclusion, and non-discrimination includes race, sex, age, religion, national origin, sexual orientation, gender identity/expression, personal appearance, genetic information, political affiliation, marital status, family responsibilities, disability and status as a veteran, and any other characteristic protected by federal, state, or local laws or regulation. We strive to have a workplace that is comfortable and welcoming for everyone.