Legal Services Corporation
Meeting of the Board of Directors

Open Session

Saturday, January 25, 2014

Chairman John G. Levi convened an open session meeting of the Legal Services Corporation’s (“LSC”) Board of Directors at 10:04 a.m. on Saturday, January 25, 2014. The meeting was held at the Hilton Garden Inn Downtown Austin, 500 North Interstate 35, Austin, Texas 78701.

The following Board members were present:

John G. Levi, Chairman
Martha L. Minow
Sharon L. Browne
Robert J. Grey, Jr.
Charles N.W. Keckler
Harry J. F. Korrell III (by telephone)
Victor B. Maddox
Laurie I. Mikva
Father Pius Pietrzyk (by telephone)
Julie A. Reiskin
Gloria Valencia-Weber
James J. Sandman, ex officio

Also attending were:

Lynn Jennings    Vice President for Grants Management
Wendy Rhein      Chief Development Officer
Rebecca Fertig   Special Assistant to the President
Ronald S. Flagg  Vice President for Legal Affairs, General Counsel, and Corporate Secretary
David L. Richardson Comptroller and Treasurer, Office of Financial and Administrative Services
Carol A. Bergman Director, Office of Government Relations and Public Affairs
Jeffrey E. Schanz Inspector General
Carl Rauscher    Director of Media Relations, Office of Government Relations and Public Affairs
Ronald “Dutch” Merryman Assistant Inspector General for Audit, Office of the Inspector General
Thomas Coogan   Assistant Inspector General for Investigations, Office of the Inspector General
The following summarizes actions taken by, and presentations made to, the Board:

Ms. Browne led the Pledge of Allegiance.

**MOTION**

Dean Minow moved to approve the agenda. Ms. Browne seconded the motion.

**VOTE**

The motion passed by a voice vote.

**MOTION**

Dean Minow moved to approve the minutes of the Board’s telephonic meeting of November 21, 2013. Ms. Reiskin seconded the motion.

**VOTE**

The motion passed by a voice vote.

**MOTION**

Ms. Reiskin moved to nominate Chairman Levi to continue his service as Board Chairman. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

**MOTION**

Mr. Maddox moved to nominate Vice Chair Minow to continue her service as Board Vice Chair. Ms. Reiskin seconded the motion.

**VOTE**

The motion passed by voice vote.
Chairman Levi gave the Chairman’s Report. He thanked the Board for its continuing hard work and acknowledged several individuals for making the Austin Board meeting and events a success.

President Sandman gave the President’s Report, which included updates on implementing the recommendations of the Fiscal Oversight Task Force; the status of LSC’s business process analysis; the work of the Legal Aid Interagency Roundtable; offering reflections LSC’s leadership in technology; and feedback received from grantees through a survey completed by executive directors. He answered Board members’ questions.

During members’ reports, Professor Valencia-Weber reported that she is continuing her role as a consultant to the Department of Justice Office of Tribal Justice. Ms. Reiskin reported that she and President Sandman moderated a panel with client board members at the National Legal Aid and Defenders Association (NLADA) conference.

Inspector General Schanz and Mr. Maddox gave the Inspector General’s Report, which included reporting on updating the OIG strategic plan; the OIG’s organization health survey to assess where improvements can be made; the Inspector General’s work plan; and the OIG staff’s receipt of the Council of Inspectors General for Integrity and Efficiency (CIGIE) award in 2013. They answered Board members’ questions.

Professor Valencia-Weber gave the report of the Delivery of Legal Services Committee. She was followed by Mr. Grey who gave the report of the Finance Committee.

**MOTION**

Mr. Grey moved to adopt the revised temporary operating budget for fiscal year 2014 and corresponding resolution, as amended.

**VOTE**

The motion passed by voice vote.

Mr. Maddox gave the Audit Committee report.

Mr. Keckler gave the Operations and Regulations report.

**MOTION**

Mr. Keckler moved to approve publication of a Further Notice of Proposed Rulemaking for 45 CFR Part 1626 with a 30-day comment period.

**VOTE**
The motion passed by voice vote.

**MOTION**

Mr. Keckler moved to adopt the resolution approving proposed revisions to the LSC Employee Handbook, as amended.

**VOTE**

The motion passed by voice vote.

Dean Minow gave the Governance and Performance Review Committee report.

**MOTION**

Dean Minow moved to adopt the LSC Whistleblower Policy, as amended.

**VOTE**

The motion passed by voice vote.

**MOTION**

Dean Minow moved to adopt the resolution supporting LSC Management’s revisions to the LSC Performance Management Policy.

**VOTE**

The motion passed by voice vote.

**MOTION**

Dean Minow moved to adopt the resolution amending Section 5.02 of the LSC Bylaws to prohibit non-director members of Board committees from counting towards a committee quorum.

**VOTE**

The motion passed by voice vote.

**MOTION**
Dean Minow moved to approve extending President Sandman’s contract for an additional three-year term.

**VOTE**

The motion passed by voice vote.

Chairman Levi noted that the Board met with the ABA Standing Committee on Pro Bono & Public Services to provide an update and discuss LSC’s implementation of the Pro Bono Task Force’s recommendations.

Chairman Levi gave the Institutional Advancement Committee report.

Chairman invited public comment. Ms. Zapata, Texas RioGrande Legal Aid client board member, shared issues that regularly arise among the client community, including disparity in the quality of legal representation between poor people and rich people, and LSC restrictions on representation of prisoners, class actions, and lobbying and legislative advocacy.

**MOTION**

Dean Minow moved to authorize an executive session of the Board meeting. Mr. Keckler seconded the motion.

**VOTE**

The motion passed by voice vote.

The Board continued its meeting in closed session at 11:59 a.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation’s Board of Directors meeting on April 8, 2014.*

Ronald S. Flagg
Vice President for Legal Affairs,
General Counsel & Corporate Secretary