

**Legal Services Corporation  
Meeting of the Board of Directors  
Open Session  
Wednesday, July 21, 2011**

**Minutes**

Chairman John G. Levi convened an *open session* meeting of the Legal Services Corporation's ("LSC") Board of Directors meeting on Thursday, July 21, 2011. The meeting was held at the offices of Davis Wright Tremaine, LLP, 1201 Third Avenue, Suite 2200, Seattle, Washington 98101.

**BOARD MEMBERS PRESENT:**

John G. Levi, Chairman  
Martha L. Minow, Vice-Chair  
Sharon L. Browne  
Robert J. Grey, Jr.  
Charles N.W. Keckler  
Harry J.F. Korrell, III  
Victor B. Maddox  
Laurie Mikva  
Pius Pietrzyk, O.P.  
Julie A. Reiskin  
Gloria Valencia-Weber

**STAFF AND PUBLIC PRESENT:**

James J. Sandman	President
David L. Richardson	Comptroller/Treasurer
Mattie Cohan	Senior Assistant General Counsel
Victor M. Fortuno	Vice President Legal Affairs, General
Counsel &	Corporate Secretary
Jeffrey Schanz	Inspector General
Kathleen Connors	Executive Assistant to the President
Laurie Tarantowicz	Assistant Inspector General and Legal
Counsel	

David Maddox and Ronald Merryman, John A. Constance	Assistant Inspector General for Management Evaluation Assistant Inspector General for Audit Director, Government Relations and Public Affairs
Thomas Coogan Terry Brooks Linda E. Perle Don Saunders Joel Gallay Katherine Ward	Assistant Inspector General for Investigations American Bar Association Center for Legal and Social Policy National Legal Aid and Defender Association Special Counsel to the Inspector General Executive Assistant to the Vice President for Legal Affairs
Robert E. Henley, Jr.	Non-director member of the Finance Committee
Reginald Haley Jim Bamberger	Program Analyst III, OPP Director, Washington State Office of Civil Legal Aid
Cesar Torres Camille Holmes Woods	Executive Director, Northwest Justice Project National Legal Aid and Defender Association (NLADA)
Janet LaBella Lora Rath	Director, Office of Program Performance Acting Director, Office of Compliance and Enforcement
Bristow Hardin	Program Analyst III, OPP

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Levi called the *open session* meeting to order.

**MOTION**

Dean Minow moved to approve the agenda. Ms. Browne seconded the motion.

**VOTE**

The motion passed by voice vote.

## **MOTION**

Dean Minow moved to approve the minutes of the April 16, 2011 meeting. Father Pius seconded the motion.

## **VOTE**

The motion passed by voice vote.

Chairman Levi gave opening remarks. He thanked everyone for their help in setting up the meeting and events, and briefly discussed the future of LSC in areas of technology, pro bono, and development.

President Sandman gave a power point presentation on total grantee funding, other funding sources, and what information is being collected from grantees. He also gave an update on the status of filling two senior positions.

Jeff Schanz, Inspector General, presented the Inspector General's report. He thanked Joel Gallay for stepping in as the Assistant IG for Investigations; he then described the role and actions taken by the CIGIE.

Ms. Mikva reported that the Promotions and Provisions Committee had an excellent presentation by client board members and had no matter requiring Board action.

Mr. Grey, with the help of Mr. Richardson, Comptroller/Treasurer provided the Finance Committee report recommending that the Board adopt a resolution to make adjustments to the consolidated operating budget.

## **MOTION**

Dean Minow moved to pass the recommended resolution. Father Pius seconded the motion

## **VOTE**

The motion passed by voice vote.

Father Pius noted that the Board should formally discuss raising the President's \$75,000 cut-off threshold in the future.

Father Pius brought up that the intent to change the President's cut-off number to make changes had existed for some time. It should be on the record to discuss in the future.

Mr. Maddox reported that the Audit Committee did not have any business requiring Board action. He said the Committee received reports from Human Resources, the OIG, Office of Legal Affairs, and the Office of Compliance and Enforcement.

Mr. Keckler reported that the Operations and Regulations Committee considered two items: (1) the Committee requested further information and options on management's enforcing authorities and (2) a presentation was made on the issue regarding census allocation and reallocation which required a legislative change. Discussion followed on the details of what Board action, or Congressional action is required, what endorsement is needed from the Board, and how the Census Bureau is going to be addressed in relation to the recommended change about their perception of poverty and undocumented immigrants.

### **MOTION**

Mr. Keckler moved to pass authorize a notice and comment on management's proposed resolution. Dean Minow seconded the motion

### **VOTE**

The motion passed by voice vote.

Chairman Levi reported that the Development Committee had no report requiring action, but they are in the process of finalizing interviews for Development Consultant candidates.

Chairman Levi solicited public comments. Jim Bamberger, Director of Washington State Office of Civil Legal Aid, thanked those in attendance for their service and dedication to providing legal services and promoting justice. He encouraged LSC to reach out to state-based partners and work with them on initiatives, policy directives and legislative orientation.

**MOTION**

Dean Minow moved to adjourn the meeting into closed session. Father Pius seconded the motion.

**VOTE**

The motion passed by voice vote.

The Committee meeting was adjourned to *closed session* at 12:18 pm.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation Board of Directors on October 18, 2011.*

A handwritten signature in black ink, appearing to read "Victor M. Fortuno", written over a horizontal line.

**Victor M. Fortuno**  
*Vice President for Legal Affairs,  
General Counsel & Corporate Secretary*