

**Legal Services Corporation  
Meeting of the Board of Directors**

**Open Session**

**Tuesday, April 14, 2015**

Chairman John G. Levi convened an open session meeting of the Legal Services Corporation's ("LSC") Board of Directors at 9:07 a.m. on Tuesday, April 14, 2015. The meeting was held at the F. William McCalpin Conference Center, Legal Services Corporation Headquarters, 3333 K Street, NW, Washington, DC 20007.

The following Board members were present:

John G. Levi, Chairman  
Martha L. Minow, Vice Chair  
Robert J. Grey, Jr.  
Charles N.W. Keckler  
Harry J. F. Korrell, III  
Victor B. Maddox  
Laurie Mikva  
Father Pius Pietrzyk, O. P.  
Julie A. Reiskin  
Gloria Valencia-Weber  
James J. Sandman, *ex officio*

Also attending were:

Rebecca Fertig Cohen	Special Assistant to the President
Lynn Jennings	Vice President for Grants Management
Patrick Malloy	Grants Management/Legislative Fellow
Justin Howell	Intern, Executive Office
David Richardson	Comptroller and Treasurer, Office of Financial and Administrative Services (OFAS)
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Stefanie Davis	Assistant General Counsel, Office of Legal Affairs
Mark Freedman	Senior General Counsel, Office of Legal Affairs
Sarah Anderson	Graduate Law Fellow, Office of Legal Affairs
Peter Karalis	Graduate Law Fellow, Office of Legal Affairs
Wendy Rhein	Chief Development Officer
Jeffrey Schanz	Inspector General
John Seeba	Assistant Inspector General for Audit, Office of the Inspector General (OIG)

David Maddox	Assistant Inspector General for Management and Evaluation, Office of the Inspector General (OIG)
Laurie Tarantowicz	Assistant Inspector General and Legal Counsel, Office of the Inspector General (OIG)
Daniel O'Rourke	Assistant Inspector General for Investigations, Office of the Inspector General (OIG)
Joel Gallay	Special Counsel to the Inspector General, Office of the Inspector General (OIG)
Magali Khalkho	Director of Management Operations, Office of the Inspector General (OIG)
Roxanne Caruso	Director of Audit Operations, Office of the Inspector General
Carol A. Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Wendy Long	Executive Assistant, Office of Government Relations and Public Affairs (GRPA)
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Shila Mashhadishafie	Program Counsel, Office of Compliance and Enforcement (OCE)
Janet LaBella	Director, Office of Program Performance (OPP)
Evora Thomas	Program Counsel, Office of Program Performance (OPP)
Lisa Buffalo	Administrative Assistant, Office of Program Performance (OPP)
Eric Jones	Network Engineer, Office of Information Technology (OIT)
Diane Rouse	Office of Information Management (OIM)
Jean Edwards	Office of Information Management (OIM)
Hulett Askew	Friends of Legal Services Corporation (FOLSC)
Alex Forger	Friends of Legal Services Corporation (FOLSC)
Herbert Garten	Non-Director Member, Institutional Advancement Committee
Frank Strickland	Non-Director Member, Institutional Advancement Committee
Thomas Smegal	Non-Director Member, Institutional Advancement Committee
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Robin C. Murphy	National Legal Aid and Defenders Association (NLADA)
Terry Brooks	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)
Bev Groudine	American Bar Association Commission on ILOTA/SCLAID
Dominique Martin	Law99.com

The following summarizes actions taken by, and presentations made to, the Board:

Chairman Levi acknowledged the current Board's fifth anniversary and congratulated Board members. Chairman Levi called the meeting to order. The Pledge of Allegiance was recited.

## **MOTION**

Dean Minow moved to approve the agenda. Father Pius seconded the motion.

## **VOTE**

The motion passed by voice vote.

## **MOTION**

Dean Minow moved to approve the minutes of January 24, 2015. Ms. Reiskin seconded the motion.

## **VOTE**

The motion passed by voice vote.

Chairman Levi gave the Chairman's Report. He thanked everyone for their participation in the Supreme Court reception held on Monday evening. Chairman Levi reported LSC's strategic plan ends in 2016, and he has asked Father Pius and Professor Gloria Valencia-Weber to chair the revision of LSC's strategic plan.

During members' reports, Professor Valencia-Weber reported on April 9<sup>th</sup> she spoke at the Federal Bar Association meeting on Indian Law; she was also a panelist on the Tribal Court Judges and Tribal Court Prosecutors panel. Professor Valencia-Weber plans to give a quick overview at the July 2015 Board meeting. Ms. Reiskin reported that she attended the Medical Legal Partnership summit, and found the seminar given by Kate Marple, very informative. Ms. Reiskin would like the Board to hear Ms. Marple's presentation. Chairman Levi agreed Ms. Reiskin should go ahead and make arrangements for the presentation.

President Sandman gave the President's Report, which included (1) LSC's communication strategy; (2) business process improvements; (3) developments involving the Department of Justice's Legal Aid Interagency Roundtable; (4) 2015 Pro Bono Innovation Fund grants; (5) best practices in technology baselines for grantees; (6) and activities of grantees for 2014. He answered Board members questions.

Inspector General Schanz and Mr. Maddox gave the Inspector General's Report. Inspector General Schanz briefed the Committee on the new proposed legislation: Inspector General Empowerment Act that provides testimonial evidence for Inspector Generals. He also discussed quarterly reports required by Congress, grant assurances, and his attendance at the annual meeting of the General Accounting Office (GAO). Mr. Maddox discussed the OIG's strategic plan for 2015 – 2019. Both answered Board members questions.

Mr. Grey gave the report for the Finance Committee.

**MOTION**

Mr. Grey moved to adopt the resolution on the consolidated operating budget for fiscal year 2015.

**VOTE**

The motion passed by voice vote.

Mr. Maddox gave the report for the Audit Committee. There were no action items.

Mr. Keckler gave the Operations and Regulations Committee report.

**MOTION**

Mr. Keckler moved to approve publication for comment of the Notice of Proposed Rulemaking regarding 45 CFR Part 1627 - Sub grants and Membership Fees or Dues.

**VOTE**

The motion passed by voice vote.

**MOTION**

Mr. Keckler moved to approve the revisions to 45 CFR Part 1628 - Recipient Fund Balances.

**VOTE**

The motion passed by voice vote.

**MOTION**

Mr. Keckler moved to adopt the Final Rule with stated revisions to 45 CFR Part 1640 – Application of Federal Law to LSC Recipients.

**VOTE**

The motion passed by voice vote.

Dean Minow gave the Governance and Performance Review Committee report. There were no action items.

Chairman Levi gave the Institutional Advancement Committee report.

**MOTION**

Chairman Levi moved to adopt the resolution for the Minnesota Charitable Organization Registration and Annual Report Form.

**VOTE**

The motion passed by voice vote.

Father Pius gave the Delivery of Legal Services Committee report. There were no action items.

Ms. Reiskin gave the Institutional Advancement Subcommittee report. There were no action items.

Ms. Jenkins gave the report on the implementation of recommendations of the Pro Bono Task Force and the Pro Bono Innovation Fund. She answered Board members questions.

Chairman Levi invited public comment. Ms. Thomas commented on the status of collective bargaining at LSC. Ms. Edwards commented on the manner the Office of Human Resources informed her of a change in her employment status. There was no new business to consider.

**MOTION**


Father Pius moved to authorize a closed session of the Board meeting. Mr. Maddox seconded the motion.

**VOTE**

The motion passed by voice vote.

The Board continued its meeting in closed session at 10:59 a.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Board of Directors on July 18, 2015.*



**Ronald S. Flagg**  
Vice President for Legal Affairs,  
General Counsel & Corporate Secretary