

**Legal Services Corporation
Meeting of the Audit Committee
Open Session**

**Monday, April 15, 2013
2:03 p.m.**

Chairman Victor B. Maddox convened an open session meeting of the Legal Services Corporation's ("LSC") Audit Committee ("the Committee") at 2:03 p.m. on Monday, April 15, 2013. The meeting was held at Legal Services Corporation, McCalpin Conference Center, 3333 K Street, N.W. Washington, D.C. 20007.

The following Committee members were present:

Victor B. Maddox, Chairperson
Gloria Valencia-Weber
David Hoffman (Non-Director Member) (by telephone)
Paul L. Snyder (Non-Director Member)
John G. Levi, *ex officio*

Other Board Members Present:

Sharon L. Browne (by telephone)
Robert J. Grey Jr.
Charles N.W. Keckler
Laurie Mikva
Martha L. Minow
Father Pius Pietrzyk
Julie A. Reiskin

Also attending were:

James J. Sandman	President
Patricia Stinneford	Executive Assistant to the President
Rebecca Fertig	Special Assistant to the President
Lynn Jennings	Vice President for Grants Management
Victor M. Fortuno	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Charles Martel	Assistant General Counsel, Office of Legal Affairs
Atitaya Rok	Staff Attorney, Office of Legal Affairs
Katherine Ward	Executive Assistant, Office of Legal Affairs
Rricha Mathur	Intern, Office of Legal Affairs
David L. Richardson	Comptroller and TreasurerMartin Polacek Accountant Manager, Office of Financial and Administrative Services
Jeffrey E. Schanz,	Inspector General

Laurie Tarantowicz	Assistant Inspector General and Legal Counsel, Office of the Inspector General (OIG)
John Seeba	Director of Audit Operations/Administrative Officer, OIG
Daniel Sheahan	Program Evaluation Analyst, OIG
Carol Bergman	Director, Office of Government Relations and Public Affairs
Lora M. Rath	Deputy Director, Office of Compliance and Enforcement (OCE)
David de la Tour	Program Counsel, OCE
LaVon Smith	Office of Information Technology
Eric R. Jones	Office of Information Technology
Herbert S. Garten	Non-Director Member, Institutional Advancement Committee
Frank B. Strickland	Non-Director Member, Institutional Advancement Committee
Robert E. Henley, Jr.	Non-Director Member, Finance Committee
Allan J. Tanenbaum	Non-Director Member, Finance Committee
David H. Hoffman	Non-Director Member, Audit Committee
Paul L. Snyder	Non-Director Member, Audit Committee
Chuck Greenfield	National Legal Aid and Defender Association (NLADA)
Don Saunders	NLADA
Terry Brooks	American Bar Association
Dominique Martin	Law99.com

The following summarizes actions taken by, and presentations made to, the Audit Committee:

Chairman Maddox called the meeting to order.

MOTION

Mr. Snyder moved to approve the agenda. Professor Valencia-Weber seconded the motion.

VOTE

The motion passed by voice vote.

MOTION

Mr. Snyder and Mr. Hoffman moved to approve the minutes of the meeting of January 26, 2013.

VOTE

The motion passed by voice vote.

President Sandman referred Committee members to Ms. Higgins' memo dated March 26, 2103 for a quarterly review of LSC's 403(b) plan performance.

During the Inspector General's briefing, Inspector General Schanz reported on a recent GAO report on duplicative government programs and the cost to taxpayers. He then introduced Mr. Seeba, who addressed the OIG's planned review of Hurricane Sandy funding at the LSC management and grantee level. Inspector General Schanz next reported that the Semi-Annual Report to Congress for the reporting period of October 1, 2012 through March 31, 2013 was near completion. Chairman Maddox and other Committee members had several questions for Inspector General Schanz regarding an OIG report on the Idaho grantee's Technology Innovation Grant.

President Sandman, Mr. Richardson, and Ms. Rath reported on audits and implementation of findings and recommendations of those audits made by the OIG and external auditors in compliance with the restrictions of 45 C.F.R. Part 1612.

Chairman Maddox recommended postponing the discussion regarding future Management procedure reports until the next meeting. Mr. Snyder asked Management, the OIG, and external auditors to identify key risks to LSC and to provide a report during a telephonic meeting.

Chairman Maddox solicited public comments and received none. There was no other business to consider.

MOTION

Professor Valencia-Weber moved to adjourn the meeting. Mr. Snyder seconded the motion.

VOTE

The motion passed by a voice vote.

The meeting of the Committee adjourned at 3:30 p.m.