

Legal Services Corporation
Meeting of the Operations and Regulations Committee
Open Session
Monday, June 18, 2012

Chairman Charles N.W. Keckler convened an *open session* meeting of the Legal Services Corporation's ("LSC") Operations and Regulations Committee ("the Committee") at 2:33 p.m. on Monday, June 18, 2012. The meeting was held at the F. William McCalpin Conference Center, Legal Services Corporation Headquarters, 3333 K Street, NW, Washington, DC 20007.

The following Committee members were present:

Charles N.W. Keckler
Harry J.F. Korrell
Laurie I. Mikva
John G. Levi, *ex officio*

Committee members Absent:

Robert J. Grey Jr.

Other Board member(s) present:

Julie A. Reiskin

Also in attendance:

James J. Sandman	President
Richard L. Sloane	Chief of Staff and Special Assistant to the President
Rebecca Fertig	Special Assistant to the President
Kathleen McNamara	Executive Assistant to the President
Victor M. Fortuno	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Mark Freedman	Senior Assistant General Counsel, Office of Legal Affairs (OLA)

David L. Richardson	Comptroller and Treasurer, Office of financial And Administrative Services
Jeffrey Schanz	Inspector General
Laurie Tarantowicz	Assistant Inspector General and Legal Counsel, Office of the Inspector General (OIG)
Matthew Glover	Associate Counsel, OIG
Tom Hester	Associate Counsel, OIG
David Maddox	Assistant Inspector General for Management and Evaluation, OIG
Ronald "Dutch" Merryman	Assistant Inspector General for Audit, OIG
Glenn Rawdon	Program Counsel, Office of Program Performance (OPP)
Emily Gydesen	Intern, Executive Office
Flor Gardea	Intern, OLA
Terry Brooks	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)
Chuck Greenfield	National Legal Aid and Defender Association (NLADA)

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Keckler gave thanks and appreciation to Mattie Cohan for her long period of service to the Committee and called the *open session* meeting to order.

MOTION

Mr. Korrell moved to approve the agenda. Ms. Mikva seconded the motion.

VOTE

The motion passed by voice vote.

MOTION

Ms. Mikva moved to approve the minutes of the Committee's April 16, 2012 meeting.

Mr. Levi seconded the motion.

VOTE

The motion passed by voice vote.

Chairman Keckler asked Mr. Fortuno to address revisions to the Board's contributions protocol. Mr. Fortuno provided a short background on the purpose of the revisions and

summarized the proposed changes. The Committee members and President Sandman shared comments and additional edits to the contributions protocol.

MOTION

Mr. Levi moved to recommend to the Board of Directors the adoption of the revised contributions protocol. Ms. Mikva seconded the motion.

VOTE

The motion passed by voice vote.

The Committee members next discussed the rulemaking options paper on a possible amendment to the regulation on subgrants and transfers, which was first presented at the April 2011 Committee and Board meeting. Mr. Freedman explained that, based on his meetings with the Office of Inspector General, rulemaking is the best option to resolve this issue with some finality. Mr. Freedman answered Committee members' questions. The Committee tasked LSC Management with preparing a supplementary rulemaking options paper.

MOTION

Ms. Mikva moved to recommend again to the Board that it begin a rulemaking process to resolve the subgrants and transfer issues, and to direct Management to prepare a supplementary rulemaking options paper. Mr. Levi seconded the motion.

VOTE

The motion passed by voice vote.

The Committee next discussed at length the comments LSC received on the current rulemaking on termination, enforcement, and suspension procedures, which were summarized and presented by Mr. Freedman. Chairman Keckler invited public comment on the alternative sanctions matter. Mr. Brooks, on behalf of ABA, Mr. Greenfield, on behalf of NLADA, and the

OIG shared comments with the Committee. Chairman Keckler asked that any additional comments from the Board members be sent to Mr. Freedman.

Chairman Keckler invited public comment and received none.

There was no other business to consider.

MOTION


Ms. Mikva moved to adjourn the meeting. Mr. Korrell seconded the motion.

VOTE

The motion passed by voice vote.

The *open session* meeting of the Committee adjourned at 4:30 p.m.

I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Operations & Regulations Committee on July 27, 2012.

A handwritten signature in black ink, appearing to read "Victor M. Fortuno", written over a horizontal line.

Victor M. Fortuno

Vice President for Legal Affairs,
General Counsel & Corporate Secretary