

Legal Services Corporation	Technology Initiative Grants
Anishinabe Legal Services, Inc. (724018)	TIG # 14039

Proposed Payment Schedule

Total of Scheduled Payments: \$95,818

#	Date	Amount	Milestones
1	1/1/2015	\$38,327	
2	6/30/2015	\$19,163	<ol style="list-style-type: none"> 1. Identify interviews and forms to automate. 2. Staff assignments to dedicate time to help to develop forms, guided interviews, and instructions/checklists. 3. Replicate twenty-five (25) court forms and interviews using A2J Author and HotDocs software. 4. Create instructions/checklists for substantive law areas of initial forms replicated. 5. Work with project partners from the justice community to ensure forms and instructions/checklists created are accurate and fully conform to all applicable laws, rules, and procedures of the courts. 6. Modify templates, interviews, and instructions as necessary.
3	12/31/2015	\$9,581	<ol style="list-style-type: none"> 1. Replicate remaining twenty (20) court forms and interviews using A2J Author and HotDocs software. 2. Create instructions/checklists for substantive law areas of remaining forms replicated. 3. Work with project partners from the justice community to ensure forms and instructions/checklists created are accurate and fully conform to all applicable laws, rules, and procedures of the courts. 4. Conduct usability testing with advocates and community members to ensure users can easily understand and use the forms/interviews. 5. Modify templates, interviews, and instructions as necessary. 6. Create and embed tutorial video into online interviews. 7. Publish forms/interviews and instructions/checklists on the statewide website and post links to resources on Anishinabe Legal Services, Leech Lake Band of Ojibwe, White Earth Band of Ojibwe, and Minnesota Statewide Legal Services websites.
4	6/30/2016	\$9,581	<ol style="list-style-type: none"> 1. Create written materials for outreach and education on resources available; distribute materials widely throughout the Leech Lake and White Earth Reservation communities. 2. Provide in-person trainings to seventeen (17) agencies/organizations on system usage to increase access points and direct assistance available for self-represented litigants.

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			<p>3. Work with justice community partners to promote project, maximize awareness of resources throughout the community, and increase access points for users through a wide variety of outreach efforts.</p> <p>4. Monitor and document statistics from national server on system usage to measure success of outreach efforts.</p>
5	12/31/2016	\$9,581	<p>1. Collect data per the Evaluation Plan.</p> <p>2. Submit final report for approval by LSC.</p>
6	3/31/2017	\$9,585	<p>1. Submit a final budget showing the actual expenditures on the grant, as well as a budget narrative explaining any changes from the final budget in the award package.</p> <p>2. Final report approved by LSC.</p>