



Overview of Evaluation Planning for TIG Non- Website Grants

Tenth Annual TIG Conference
January 15, 2009; Austin, TX

Bristow Hardin, LSC



Session Overview

- ◆ Identify Major Objectives and Benefits of TIG Evaluation Planning
- ◆ Highlight Essentials of Effective Plans
- ◆ Review Plan Submission, Review and Approval Processes



Objectives and Benefits of TIG Evaluations

- ◆ Enhance Grantees' Ability to Effectively Implement Projects and Achieve Project Goals – Evaluation is Essential Project Management Tool
- ◆ Assess the Range of TIG-Funded Technology Systems, Approaches and Strategies – Identify the Systems that Can Best Improve Services Provided by LSC Grantees
- ◆ Enable LSC to Assess Quality of Individual Projects and the TIG Program Overall
- ◆ Document Accomplishments of TIG Program for LSC Management, Congress and other entities



TIG Evaluation and Final Reporting Webpage

<http://tig.isc.gov/evaluation.php>

- ◆ Specifies TIG project evaluation requirements
- ◆ Provides links to instructions and all forms
- ◆ Access to examples of approved evaluation plans and final reports
- ◆ *Webpage and some forms are now being updated*

Evaluation Plan Form with Brief Instructions

LEGAL SERVICES CORPORATION
TECHNOLOGY INITIATIVE GRANT (TIG) PROGRAM
EVALUTION PLAN FORM INSTRUCTIONS AND GUIDANCE
(Updated January 2010)

Grantee name:
Submission date: *[Date submitted to LSC]*

TIG Grant number:
Approval Date: *[LSC will complete]*

Contact person:
Email address:

Phone number:

[The grantee should provide all of the above information except for the "Approval Date."]

Project Goal:		
Project Objectives	Strategies/Activities to Achieve Goals/Objectives	Evaluation Data
Objective 1:	List activities/strategies that correspond to Objective 1	Identify data required to demonstrate progress in achieving Objective 1 (or major activities/strategies)
Objective 2:	List activities/strategies that correspond to Objective 2	Identify data required to demonstrate progress in achieving Objective 2 (or major activities/strategies)
Objective 3:	List activities/strategies that correspond to Objective 3	Identify data required to demonstrate progress in achieving Objective 3 (or major activities/strategies)
Add or delete rows based on the number of objectives	Include as appropriate	Include as appropriate

Evaluation Plan Form

**Legal Services Corporation
Technology Initiative Grant (TIG) Program
Evaluation Plan Form**

Grantee name:
Submission date:

TIG Grant number:
Approval Date:

Contact person:
Email address:

Phone number:

Project Goal:		
Project Objectives	Strategies / Activities to Achieve Goals / Objectives	Evaluation Data
Objective 1:	<ul style="list-style-type: none">•••	<ul style="list-style-type: none">•••
Objective 2:	<ul style="list-style-type: none">•••	<ul style="list-style-type: none">•••
Objective 3:	<ul style="list-style-type: none">•••	<ul style="list-style-type: none">•••
Add or delete rows based on the number of objectives	Include as appropriate	Include as appropriate

Automated Forms

- ◆ Automated Evaluation Plan Form Now in Development
- ◆ Ready for Use by February 28, 2010

Evaluation Plan Essentials -- #1

- ◆ Review Instructions and Guidelines – Content and Format (e.g., Word Document)
- ◆ Evaluation plan form is based on the logic model
- ◆ Each stage of the plan should flow from the previous one
 - Objective > Activities/Strategies > Evaluation Data



Evaluation Plan Essentials -- #2

- ◆ Identify and specify goals and objectives
- ◆ Specify major activities and strategies needed to achieve objectives
- ◆ Identify specific data sets that enable you to effectively evaluate project

Evaluation Plan Development, Submission & Approval Processes -- #1

- ◆ Telephone consultations
 - 2010 grantees required to consult with LSC staff prior to submitting draft plan (schedule with Bristow Hardin)
- ◆ LegalMeetings Training – Late February 2010
- ◆ Grantees submit draft evaluation plan to Bristow Hardin via email (hardinb@lsc.gov)

Evaluation Plan Development, Submission & Approval Processes -- #2

- ◆ LSC staff review and provide written comments on draft plans
- ◆ Grantee submits revised plan(s) to TIG staff
- ◆ TIG staff will send approval notice to grantee with copy of approved plan
- ◆ Grantee submits copy of approved plan with request for 2nd payment