

**Legal Services Corporation  
Meeting of the Operations & Regulations Committee**

**Open Session**

**Thursday, July 16, 2015**

Committee Chairman Charles N.W. Keckler convened an open session meeting of the Legal Services Corporation's ("LSC") Operations and Regulations Committee ("the Committee") at 12:51 p.m. on Thursday, July 16, 2015. The meeting was held at the Radisson Blu Minneapolis Hotel, 35 South 7<sup>th</sup> Street, Minneapolis, Minnesota 55402.

The following Committee members were present:

Charles N.W. Keckler, Chairman  
Robert J. Grey, Jr.  
Laurie I. Mikva  
John G. Levi, *ex officio*

Other Board members present:

Victor B. Maddox  
Martha Minow  
Father Pius Pietrzyk  
Julie A. Reiskin  
Gloria Valencia-Weber

Also attending were:

James J. Sandman	President
Rebecca Fertig Cohen	Chief of Staff
Lynn Jennings	Vice President for Grants Management
Patrick Malloy	Special Assistant to the President and Vice President for Grants Management
Wendy Rhein	Chief Development Officer
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Stefanie Davis	Assistant General Counsel, Office of Legal Affairs (OLA)
David L. Richardson	Comptroller and Treasurer
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Jeffrey E. Schanz	Inspector General
David Maddox	Assistant Inspector General for Management and Evaluation, Office of the Inspector General
David O'Rourke	Assistant Inspector General for Investigations (OIG)

Tom Hester	Associate Counsel, Office of the Inspector General
Bernie Brady	Legal Services Travel Coordinator
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Janet LaBella	Director, Office of Program Performance (OPP)
Frank Strickland	Non-Director Member, Institutional Advancement Committee
Herbert S. Garten	Non-Director Member, Institutional Advancement Committee
Robert Henley, Jr.	Non-Director Member, Finance Committee
Alan J. Tanenbaum	Non-Director Member, Finance Committee
Jean Lastine	Executive Director, Central Minnesota Legal Services
Anne Hoefgen	Executive Director, Legal Services of Northwest Minnesota
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Robin C. Murphy	National Legal Aid and Defenders Association (NLADA)
Terry Brooks	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)

The following summarizes actions taken by, and presentations made to, the Committee:

Committee Chairman Keckler noted the presence of a quorum and called the meeting to order.

#### **MOTION**

Ms. Mikva moved to approve the agenda. Mr. Levi seconded the motion.

#### **VOTE**

The motion passed by voice vote.

#### **MOTION**

Ms. Mikva moved to approve the minutes of the Committee meeting of April 12, 2015. Mr. Levi seconded the motion.

#### **VOTE**

The motion passed by voice vote.

Ms. Davis and Mr. Flagg briefed the Committee on the comments received regarding the notice of proposed rulemaking for 45 CFR Part 1610, Transfers of LSC Funds, and 45 CFR Part 1627, Subgrants and Membership Fees and Dues. Ms. Davis and Mr. Flagg answered Committee members' questions.

Ms. Davis and Mr. Flagg updated the Committee on the proposed final rule amending 45 CFR Part 1628, Recipient Fund Balances, and answered Committee members' questions. Committee Chairman Keckler invited public comment regarding the proposed final rule. The Committee received public comments from Robin Murphy, National Legal Aid and Defenders Association (NLADA).

**MOTION**

Ms. Mikva moved to recommend the notice of proposed final rule, 45 CFR Part 1628 to the board. Mr. Levi seconded the motion.

**VOTE**

The motion passed by voice vote.

Ms. Davis and Mr. Flagg provided a status report on the rulemaking agenda for 2015 – 2016. Ms. Davis and Mr. Flagg answered Committee members' questions.

**MOTION**

Mr. Levi moved to recommend approval of the 2015 – 2016 rulemaking agenda. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

Ms. Davis and Mr. Flagg briefed the Committee on the proposed revised policy statement and LSC Rulemaking Protocol. Mr. Flagg thanked Chairman Keckler for the first draft of the revised Rulemaking Protocol, and Ms. Davis commended OLA Law Fellow Peter Karalis for his contributions. Ms. Davis and Mr. Flagg answered Committee members' questions.

**MOTION**

Mr. Levi moved to recommend approval of the policy statement and protocol, as amended by Father Pius to the Board. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

Ms. Davis and Mr. Flagg briefed the Committee on initiating proposed rulemaking for 45 CFR Part 1630, Cost Standards and the Property Acquisition and Management Manual (PAMM). Ms. Davis and Mr. Flagg answered Committee members' questions.

**MOTION**

Ms. Mikva moved to recommend approving the initiating of proposed rulemaking 45 CFR Part 1630 and PAMM to the board. Ms. Levi seconded the motion.

**VOTE**

The motion passed by voice vote.

President Sandman reported on the 2015 Grant Assurances. He answered Committee members' questions. Committee Chairman Keckler invited public comment regarding 2015 Grant Assurances. The Committee received public comments from Robin Murphy, National Legal Aid and Defenders Association (NLADA).

Mr. Flagg and Mr. Hardin briefed the committee on the proposed notice on population data for grants to serve agricultural and migrant workers. Mr. Flagg and Mr. Hardin answered Committee members' questions.

Committee Chairman Keckler invited public comment and received none.

**MOTION**

Ms. Mikva moved to recommend publication of the proposed notice on population data for grants to serve agricultural and migrant farmworkers with amendments to the board. Mr. Levi seconded the motion.

**VOTE**

The motion passed by voice vote.

There was no new business to consider.

**MOTION**

Mr. Levi moved to adjourn the meeting. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

The Committee meeting adjourned at 2:59 p.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Operations and Regulations Committee on October 4, 2015.*

A handwritten signature in cursive script that reads "Ronald S. Flagg". The signature is written in black ink and is positioned above a horizontal line.

**Ronald S. Flagg**

Vice President for Legal Affairs,  
General Counsel & Corporate Secretary