

**LEGAL SERVICES CORPORATION
750 FIRST STREET N.E.
WASHINGTON, DC 20002
DECEMBER 17-18, 1995**

BOARD BOOK



DECEMBER 17, 1995

OPERATIONS AND REGULATIONS COMMITTEE MEETING	1:00 p.m.
PROVISION FOR THE DELIVERY OF LEGAL SERVICES COMMITTEE MEETING	1:00 p.m.
FINANCE COMMITTEE MEETING	1:00 p.m.

DECEMBER 18, 1995

BOARD OF DIRECTORS MEETING	9:00 a.m.
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**LEGAL SERVICES CORPORATION
OPERATIONS AND REGULATIONS COMMITTEE
Meeting of December 17, 1995**

AGENDA

1. Approval of Agenda.
2. Approval of Minutes of September 8-9, 1995, Joint Meeting of the Operations and Regulations Committee and the Provision for the Delivery of Legal Services Committee.
3. Consider proposed regulation restricting representation in certain eviction proceedings and public comments thereon, and formulate a recommendation to make to the Board of Directors on the adoption of such a regulation.
4. Consider proposed regulation requiring timekeeping by LSC grantees and public comments thereon, and formulate a recommendation to make to the Board of Directors on the adoption of such a regulation.
5. Consider proposed regulation governing competitive bidding of grants and contracts and public comments thereon, and formulate a recommendation to make to the Board of Directors on the adoption of such a regulation.
6. Report from management on the operations implications of prospective reductions in funding for management and administration of the Corporation.
7. Consider and act on other business.

**LEGAL SERVICES CORPORATION
BOARD OF DIRECTORS
OPERATIONS AND REGULATIONS COMMITTEE
and
PROVISION FOR THE DELIVERY OF LEGAL SERVICES COMMITTEE
JOINT MEETING
September 8, 1995
Draft Minutes**

Operations and Regulations Committee Chair LaVeeda M. Battle convened a joint meeting of the Legal Services Corporation ("LSC" or "Corporation") Operations and Regulations Committee and the Provision for the Delivery of Legal Services Committee on September 8, 1995, at 9:30 a.m. The meeting was held at Corporation headquarters, 750 First Street N.E., Washington, D.C.

Operations and Regulations Committee members John F. Brooks, F. Wm. McCalpin and Ernestine Watlington attended. Provision for the Delivery of Legal Services Committee Chair Hulett H. Askew and members Nancy H. Rogers and Edna Fairbanks-Williams attended. Also attending were: Board member Maria L. Mercado; Alexander D. Forger, President; Martha Bergmark, Executive Vice President; Patricia D. Batie, Corporate Secretary; and other staff and members of the public.

MOTION

Ms. Watlington moved to approve the agenda, and Mr. Brooks seconded. [See transcript, p. 5]

VOTE

The motion passed on a voice vote.

Ms. Battle called for approval of the Operations and Regulations Committee minutes of May 11, 1995, and the joint Operations and Regulations/Provisions Committees minutes of March 17, 1995.

MOTION

Mr. Askew so moved, and Mr Brooks seconded. [See transcript, p. 6]

Ms. Battle declared the minutes approved, then turned to consideration of a proposed regulation on grantee timekeeping requirements. Following an overview by Laurie Tarantowicz, Senior Assistant General Counsel, Reginald Haley, Technical Assistance Specialist in the Office of Program Services ("OPS"), and Gerry Singsen, Program Officer, the committees reviewed the proposal.

Mr. McCalpin and Ms. Rogers joined the meeting during the preceding discussion.

MOTION

Mr. McCalpin moved that the timekeeping regulation, 45 C.F.R. Part 1635, be approved by the Operations and Regulations Committee for publication with the

modifications and amendments discussed and approved by consensus in discussion. Ms. Watlington seconded. [See transcript, p. 62]

VOTE

The motion passed on a voice vote.

Ms. Battle turned to a discussion of the proposed regulation on competitive bidding of grants and contracts, and introduced the following panel: John Tull, Director of the Office of Program Evaluation, Analysis and Review ("OPEAR"); Suzanne B. Glasow, Senior Counsel for Operations and Regulations; Alan Houseman and Linda Perle of the Center for Law and Social Policy ("CLASP"); Michael Milleman of the American Bar Association Standing Committee on Legal Aid and Indigent Defendants ("SCLAID"). The panel joined the committees to review the language of the proposed regulation and to decide related policy matters.

MOTION

Mr. McCalpin moved to recess the meeting, and Ms. Watlington seconded. [See transcript, p 318]

Ms. Battle declared the meeting in recess at 5:40 p.m.

**LEGAL SERVICES CORPORATION
BOARD OF DIRECTORS
OPERATIONS AND REGULATIONS COMMITTEE
and
PROVISION FOR THE DELIVERY OF LEGAL SERVICES COMMITTEE
JOINT MEETING
September 9, 1995
Draft Minutes**

Operations and Regulations Committee Chair LaVeeda M. Battle reconvened a joint meeting of the Legal Services Corporation ("LSC" or "Corporation") Operations and Regulations Committee and the Provision for the Delivery of Legal Services Committee on September 9, 1995, at 9:20 a.m. The meeting was held at Corporation headquarters, 750 First Street N.E., Washington, DC.

Operations and Regulations Committee members John G. Brooks, F. Wm. McCalpin, and Ernestine Watlington attended. Provision Committee Chair Hulett H. Askew and members Nancy H. Rogers and Edna Fairbanks-Williams attended. Also attending were: Board members Maria L. Mercado, Thomas F. Smegal, Jr.; Alexander D. Forger, President; Martha Bergmark, Executive Vice President; Patricia D. Batie, Corporate Secretary; David L. Richardson, Comptroller and Treasurer; and other staff and members of the public.

The committees continued their review of the proposed regulation on competitive bidding of grants and contracts. They were assisted by John Tull, Director of the Office of Program Evaluation, Analysis and Review ("OPEAR"); Suzanne B. Glasow, Senior Counsel

for Operations and Regulations; Linda Perle of the Center for Law and Social Policy ("CLASP")

MOTION

Mr. Brooks moved that the [Operations and Regulations] committee adopt the regulation discussed on September 8 and 9, 1995, on competitive bidding for grants and contracts as a proposed rule to be published in the Federal Register. [See transcript, p. 165]

VOTE

The motion passed on a voice vote, with the understanding of a 30-day public comment period following publication.

Ms. Battle introduced consideration of the proposed regulation on drug-related evictions. Laurie Tarantowicz, Senior Assistant General Counsel, and Ms. Perle assisted.

MOTION

Following discussion and revision, Ms. Watlington moved to adopt the resolution on drug-related evictions for publication as a proposed rule. Mr. McCalpin seconded. [See transcript, pp. 219-220]

VOTE

The motion passed on a voice vote.

The committees next considered proposed revisions to 45 C.F.R. Part 1617, the regulation on class actions. Ms. Glasow and Ms. Perle joined the discussion. Following revisions to the proposal and discussion of a proposed congressional ban on all class actions, Ms. Battle called for a motion to defer consideration of class actions.

MOTION

Ms. Watlington moved to defer class actions, and Mr. McCalpin seconded. [See transcript, p. 231]

[No vote was taken on motion to defer class actions.]

After scheduling meetings for September 22-23, with the understanding that the meetings might be cancelled or conducted by telephone conference call, Ms. Battle adjourned the meeting at 3:52 p.m.

**LEGAL SERVICES CORPORATION
PROVISION FOR THE DELIVERY OF LEGAL SERVICES COMMITTEE
Meeting of December 17, 1995**

AGENDA

1. Adoption of Agenda.
2. Approval of Minutes of September 8-9, 1995, Joint Meeting of the Operations and Regulations Committee and the Provision for the Delivery of Legal Services Committee.
3. Staff report on conversion of Corporation's grant-making system to one of competitive bidding and the current status of grantmaking by the Corporation.
4. Consider and act on recommendations to make to the Board concerning funding policies pursuant to FY '96 LSC appropriation for promulgation of national priorities that grantees may use in setting local priorities.
5. Staff report on possible changes in how compliance and enforcement are handled by the Corporation.
6. Consider and act on other business.

**LEGAL SERVICES CORPORATION
FINANCE COMMITTEE
Meeting of December 17, 1995**

AGENDA

1. Approval of Agenda.
2. Approval of Minutes of the Committee's meeting of October 6, 1995.
3. Staff report on expenses.
4. Develop a Consolidated Operating Budget to recommend to the Board.
5. Develop a Budget Request to Congress for FY '97 to recommend to the Board.
6. Consider and act on other business.

**LEGAL SERVICES CORPORATION
BOARD OF DIRECTORS
FINANCE COMMITTEE MEETING
October 6, 1995
Draft Minutes**

Chair Maria L. Mercado convened a meeting of the Legal Services Corporation ("LSC" or "Corporation") Finance Committee on October 6, 1995, at 9:01 a.m. The meeting was held at Corporation headquarters, 750 First Street N.E., Washington, DC.

Committee members Thomas F. Smegal, Jr., and Douglas S. Eakeley (*ex officio*) attended. Also attending were: Board members Hulett H. Askew, LaVeeda M. Battle, John G. Brooks, Edna Fairbanks-Williams, Nancy H. Rogers, and Ernestine P. Watlington; Alexander D. Forger, President; Martha Bergmark, Executive Vice President; David L. Richardson, Comptroller and Treasurer; and other staff and members of the public.

After noting for the record that a quorum was present, Ms. Mercado called for a motion to approve the agenda.

MOTION

Mr. Eakeley so moved. [See transcript, p. 3]

VOTE

The motion passed on a voice vote.

Ms. Mercado called for the committee to appoint an acting secretary for the meeting, as Corporate Secretary Patricia D. Batie recently resigned.

MOTION

Mr. Eakeley moved to appoint JoAnn Gretch of the Office of the General Counsel as acting secretary for the Finance Committee meeting. Mr. Askew seconded. [See transcript, p. 4]

VOTE

The motion passed on a voice vote.

Here Ms. Mercado announced that committee member John T. Broderick would not attend but planned to join the Board of Directors meeting later in the day by telephone.

MOTION

Ms. Mercado moved the minutes of September 10, 1995, with the following correction on p. 3 of the draft minutes pertaining to the audit guide: Delete "and compliance statement" to read:

Ms. Mercado called for adoption of the guide, subject to the changes and recommendations that are to be coming back in two weeks, along with the preamble to be reviewed by the committee.

[See transcript, pp. 4-5]

VOTE

The motion passed on a voice vote.

Mr. Richardson reviewed budget and expenses for management and administration for the period ending August 31, 1995. The committee then considered proposed revisions to the Corporation's consolidated operating budget for Fiscal Year ("FY") 1995. During discussion of internal budget adjustments, Mr. McCalpin joined the meeting and Mr. Smegal moved the following resolution.

MOTION

REALLOCATION OF FUNDS IN THE MANAGEMENT & ADMINISTRATION BUDGET (Ten Month Budget Review)

WHEREAS, the Legal Services Corporation was completed ten months of Fiscal Year 1995; and

WHEREAS, experience during these ten months has provided a basis for revising the Management and Administration budget to more accurately reflect the expected cost of the remainder of the fiscal year;

NOW, THEREFORE, the Board of Directors of the Legal Services Corporation resolves that the internal budgetary adjustments recommended by the President, pursuant to the Corporation's budget modification guidelines,

and shown in the attached M&A proposed FY 1995 budget are hereby adopted.

Mr. Eakeley seconded. [See transcript, p. 12]

VOTE

The motion passed on a voice vote.

Mr. Brooks joined the meeting at this point.

The committee next discussed a proposed FY '96 temporary consolidated operating budget and a resolution to authorize management to continue operations until President Clinton signed an appropriations bill.

MOTION

Mr. Smegal moved that the Finance Committee recommend to the Board of Directors adoption of the following resolution:

RESOLUTION ON MANAGEMENT & ADMINISTRATION AND OFFICE OF INSPECTOR GENERAL FISCAL YEAR 1996 TEMPORARY OPERATING BUDGETS

WHEREAS, the Legal Services Corporation has not received an FY 1996 appropriation and is operating under a continuing resolution (CR); and

WHEREAS, Corporation Management has developed a Temporary Operating Budget consistent with the CR for initial operations for Fiscal Year 1996

commencing October 1, 1995, that allocates \$8,298,756; and

WHEREAS, the Corporation Inspector General has developed a Temporary Operating Budget for FY 1996 commencing October 1, 1995, that allocates \$1,279,000; and

NOW, THEREFORE, be it resolved, the Board of Directors of the Legal Services Corporation as proposed in the attached documents is hereby adopted.

Mr. Eakeley seconded. [See transcript, pp. 22-23]

VOTE

The motion passed on a voice vote.

The committee next considered a proposed budget mark for FY 97 to submit to the Office of Management and Budget ("OMB") in October 1995.

MOTION

Mr. Eakeley moved to recommend a budget mark of \$396 million, the maximum potentially feasible funding mark. Mr. Smegal seconded. [See transcript, p. 27]

VOTE

The motion passed on a voice vote, and Mr. Eakeley suggested that the committee draft a resolution on the budget mark to present to the Board.

Ms. Mercado turned to consideration of the proposed audit guide. Inspector General ("IG") Edouard Quatrevaux and Charmaine Romear, Supervisory Senior Auditor in the Office of Inspector General ("OIG"), presented the latest technical revisions. During discussion of confidentiality of client records, Program Officer Gerry Singen of the Office of Program Evaluation, Analysis and Review presented management's proposed additional language, as set out in a memorandum of October 4, 1995, and Renee Szybala, Assistant IG for Legal Review, opposed the additional language.

MOTION

Mr. Smegal moved to recommend that the Finance Committee not accept management's recommendation in the document dated October 4, 1995, and Mr. Eakeley seconded. [See transcript, pp. 73-74]

VOTE

The motion passed on a voice vote, with the understanding that where local rules on confidentiality are not inconsistent with federal law such as the LSC Act, local rules would still apply.

MOTION

Mr. Smegal moved to adjourn, and Mr. Eakeley seconded. [See transcript, p. 75]

VOTE

The motion passed on a voice vote.

Following the vote, Ms. Mercado called for a motion to approve the audit guide as revised at the meeting.

MOTION

Mr. Smegal moved to approve the audit guide with the corrections and changes agreed to by the IG, management and committee. Mr. Eakeley seconded. [See transcript, p. 76]

VOTE

The motion passed on a voice vote.

MOTION

Mr. Eakeley moved to adjourn, and Ms. Mercado seconded. [See transcript, p. 76]

VOTE

The motion passed on a voice vote, and Ms. Mercado adjourned the meeting at 10:40 a.m.

**BUDGET MATERIALS WERE NOT AVAILABLE AT TIME OF PUBLICATION.
THEY WILL BE PROVIDED AS SOON AS POSSIBLE.**

**LEGAL SERVICES CORPORATION
BOARD OF DIRECTORS
Meeting of December 18, 1995**

AGENDA

OPEN SESSSION:

1. Approval of Agenda.
2. Approval of Minutes of October 6, 1995, meeting.
3. Approval of Minutes of October 6, 1995, Executive Session.
4. Election of Corporate Secretary.
5. Chairman's and Members' Reports.
6. President's Report on Status of Reauthorization for LSC and LSC's '96 Appropriations
7. Inspector General's Report.
8. Consider and act on Board's Operations and Regulations Committee report on:
 - a. Proposed Regulation restricting LSC-funded representation in certain eviction proceedings.
 - b. Proposed Regulation requiring timekeeping by LSC grantees.
 - c. Proposed Regulation governing competitive bidding of LSC grants.
9. Consider and act on the report of the Board's Finance Committee.
10. Consider and act on the report of the Board's Committee on the Provision for the Delivery of Legal Services.
11. Announcement of action taken by notational vote on draft Board Response to the Office of Inspector General's Semiannual Report to Congress for the Period of April 1, 1995 - September 30, 1995.

CLOSED SESSION:

12. Report of the Board's Special Litigation Committee.
13. Consider and act on the General Counsel's report on potential and pending litigation involving the Corporation.
14. Inspector General's briefing of the Board on activities of LSC's Office of Inspector General.
15. Management's briefing of the Board on internal operations and personnel matters.

OPEN SESSION:

16. Public comment.
17. Consider and act on other business.

**LEGAL SERVICES CORPORATION
BOARD OF DIRECTORS MEETING**

October 6, 1995

Open Session

Draft Minutes

Chair Douglas S. Eakeley convened a meeting of the Legal Services Corporation ("LSC" or "Corporation") Board of Directors on October 6, 1995, at 10:52 a.m. The meeting was held at Corporation headquarters, 750 First Street N.E., Washington, DC.

The following Board members attended:

Hulett H. Askew
LaVeeda M. Battle
John G. Brooks
John T. Broderick (by telephone)
Edna Fairbanks-Williams
F. Wm. McCalpin
Maria L. Mercado
Nancy H. Rogers
Thomas F. Smegal, Jr.
Ernestine Watlington

Also attending were: Alexander D. Forger, President; Martha Bergmark, Executive Vice President; David L. Richardson, Treasurer and Comptroller; and other staff and members of the public.

Mr. Eakeley began by calling for approval of the agenda.

MOTION

Mr. Brooks so moved, and Mr. Askew seconded. [See transcript, p. 3]

After consulting with Mr. Forger and General Counsel Victor M. Fortuno, Mr. Eakeley offered to revise the agenda by changing a proposed discussion of issues related to internal operational and personnel matters to a briefing on internal operation and personnel matters.

MOTION

Mr. Askew so moved, and Ms. Battle seconded. [See transcript, p. 5]

VOTE

The motion passed on a voice vote.

Mr. Eakeley called for approval of the minutes of June 24-25, 1995.

MOTION

Ms. Askew so moved, and Ms. Brooks seconded. [See transcript, p. 4]

VOTE

The motion passed on a voice vote.

Here, after consulting with Mr. Forger, Mr. Eakeley called for a motion to correct p. 15 of the open session minutes of June 25, 1995, by changing "executor" to "temporary administrator" to read as follows: "Mr. Forger explained that he would be acting as temporary administrator of the estate and would not be performing any legal duties."

MOTION

Ms. Watlington so moved, and Mr. Brooks seconded. [See transcript, p. 8]

VOTE

The motion passed on a voice vote.

Mr. Eakeley next called for approval of the minutes of the executive session of June 25, 1995.

MOTION

Ms. Watlington so moved, and Mr. Askew seconded. [See transcript, p. 9]

VOTE

The motion passed on a voice vote. Mr. Smegal abstained.

Mr. Eakeley gave the Chairman's Report. He announced that Mr. Brooks was leaving

the Board at the end of his term and introduced John Erlenborn, a former member of the Board who was nominated by President Clinton to take Mr. Brooks' seat; and he reported that Mr. McCalpin had agreed to serve as the Board's liaison with the Office of Inspector General, a position formerly held by Vice Chair Rogers. Finally, Mr. Eakeley called for a motion to recognize the Board's appreciation for the assistance of three executive office employees who recently left the Corporation: Patricia Batie, Corporation Secretary, and Ruby McCollum and Tryphenia Dickens.

MOTION

Mr. Brooks so moved, and Ms. Battle seconded. [See transcript, pp. 11-12]

VOTE

The motion passed on a voice vote.

Mr. Forger gave a status report on legislative activities, assisted by Gail Laster. He was joined by Joan Kennedy, Director of Administration, for a report on personnel changes following the recent RIF. The Board then considered proposals for carrying out the duties of the Corporation Secretary.

MOTION

Mr. Brooks moved to appoint Victor Fortuno as assistant secretary of the Corporation,

and Ms. Battle seconded. [See transcript, p. 43]

VOTE

The motion passed on a voice vote.

Here Mr. Eakeley stated for the record that the Assistant Secretary be assigned the responsibilities set out in the bylaws as well as agenda preparation, meetings calendar, corporate records, preparation of legal documents, transcripts, meeting minutes, board books, processing nominations to the Board, Federal Register notices, and vote solicitations. Following further discussion, Mr. Eakeley amended the motion.

MOTION

Mr. Eakeley moved to appoint Victor Fortuno as assistant secretary to perform all of the duties and responsibilities of the secretary during her absence or should the office of secretary become vacant, and including the responsibilities described under the Office of General Counsel in the distribution of functions sheet. Ms. Battle seconded. [See transcript, p. 49]

VOTE

The motion passed on a voice vote.

Inspector General ("IG") Edouard Quatrevaux gave the IG's Report on the revised audit guide and reviewing of recipient audits. Also, he had deferred further planning for monitoring for compliance functions until Congress determined whether that authority was to be transferred to the IG's office.

Mr. Eakeley turned to planning for the future of legal services, including competitive grantmaking and measurable performance criteria. Mr. Forger gave a status report on competition, and Ms. Bergmark joined the Board to discuss the request for proposals and anticipated date for implementing competition. During discussion, Ms. Bergmark offered to provide the Board with priority and case service data for programs in high population areas and, also, proposed language on setting priorities, as required in both House and Senate appropriation bills. Mr. Eakeley directed the Operations and Regulations Committee and management to determine whether proposed restrictions by Congress on representation can be implemented through grant restrictions rather than through additional regulations.

Here Mr. Eakeley noted that Mr. Broderick's telephone connection had been interrupted for some time.

Ms. Mercado gave the Finance Committee Report and offered a motion in the form of the following resolution pertaining to revisions to the Fiscal Year ("FY") 1995 consolidated operating budget.

MOTION

**REALLOCATION OF FUNDS
IN THE MANAGEMENT & ADMINISTRATION BUDGET
(Ten Month Budget Review)**

WHEREAS, the Legal Services Corporation was completed ten months of Fiscal Year 1995; and

WHEREAS, experience during these ten months has provided a basis for revising the Management and Administration budget to more accurately reflect the expected cost of the remainder of the fiscal year;

NOW, THEREFORE, the Board of Directors of the Legal Services Corporation resolves that the internal budgetary adjustments recommended by the President, pursuant to the Corporation's budget modification guidelines, and shown in the attached M&A proposed FY 1995 budget are hereby adopted.

Ms. Fairbanks-Williams seconded. [See transcript, pp. 93-94]

VOTE

The motion passed on a voice vote.

Ms. Mercado offered a motion in the form of the following resolution adopted by the committee on management and administration for FY '96 temporary operating budgets under the continuing resolution.

**MOTION
RESOLUTION ON MANAGEMENT & ADMINISTRATION
AND OFFICE OF INSPECTOR GENERAL**

FISCAL YEAR 1996 TEMPORARY OPERATING BUDGETS

WHEREAS, the Legal Services Corporation has not received an FY 1996 appropriation and is operating under a continuing resolution (CR); and

WHEREAS, Corporation Management has developed a Temporary Operating Budget consistent with the CR for initial operations for Fiscal Year 1996 commencing October 1, 1995, that allocates \$8,298,756; and

WHEREAS, the Corporation Inspector General has developed a Temporary Operating Budget for FY 1996 commencing October 1, 1995, that allocates \$1,279,000; and

NOW, THEREFORE, be it resolved, the Board of Directors of the Legal Services Corporation as proposed in the attached documents is hereby adopted.

Mr. Askew seconded. [See transcript, p. 95]

VOTE

The motion passed on a voice vote.

Ms. Mercado offered motion in the form of the following resolution on the proposed Fiscal Year 1997 budget mark of \$396 million.

MOTION

RESOLUTION ON BUDGET "MARK" FOR FISCAL YEAR 1997

WHEREAS, the Legal Services Corporation has considered the pending appropriation legislation from the House with a proposed amount totaling \$278 million and Senate with a proposed amount totaling \$340 million for the Fiscal Year 1996 and information from the Office of Management and Budget regarding a suggested budget "mark" for FY 1997, which proposed a 10%

reduction from the Administration's FY 1996 request of \$440 million; and

WHEREAS, the Board of Directors has determined that the Legal Services Corporation is a program in vital need of additional funding to maintain the legal services needed by people in poverty;

THEREFORE, be it resolved, the Board of Directors of the Legal Services Corporation proposes a budget "mark" of \$396 million for Fiscal Year 1997.

Ms. Watlington seconded. [See transcript, p. 97]

VOTE

The motion passed on a voice subject, subject to any modification of the second "Whereas" clause that the Chair deems appropriate.

MOTION

Ms. Mercado moved to adopt the audit guide as proposed by the Inspector General, with modifications made by the Finance Committee. Ms. Battle seconded. [See transcript, p. 113]

During discussion, Mr. Eakeley pointed out that the committee did not accept management's proposed addition to the guide of cautionary language regarding confidentiality.

VOTE

The motion passed on a voice vote.

MOTION

Mr. Eakeley moved to authorize Ms. Mercado and Mr. McCalpin to review the proposed additional clarifications with the Inspector General, and subject to their approval, issue the guide. Ms. Watlington seconded. [See transcript, p. 115]

Ms. Battle gave the Operations and Regulations Committee Report on three proposed regulations that were published for public comment on September 21, 1995: 45 C.F.R. Part 1633, Restriction on Representation in Certain Eviction Proceedings; 45 C.F.R. Part 1634, Competitive Bidding for Grants and Contracts; 45 C.F.R. Part 1635, Timekeeping Requirement.

Here Mr. Eakeley called for a motion to close the meeting for executive session.

MOTION

Ms. Battle so moved, and Ms. Fairbanks-Williams seconded. [See transcript, p. 128]

VOTE

The motion passed on a voice vote. Mr. McCalpin stated that he was voting for executive session for agenda item #16 only, and not voting for executive session for items

#13, #14, and #15, which he believed were not appropriate for a closed session under the Government in the Sunshine Act.

Mr. Eakeley closed the meeting at 3:10 p.m. and reopened the meeting at 4:45 p.m.

After the Board tentatively scheduled a joint meeting of the Operations and Regulations and the Provisions Committees for November 17-18 and a Board meeting for December 1-2, 1995, Mr. Eakeley called for a motion to adjourn.

MOTION

Ms. Fairbanks-Williams so moved, and Mr. McCalpin seconded. [See transcript, p. 132]

VOTE

The motion passed on a voice vote, and Mr. Eakeley adjourned the meeting at 4:47 p.m.
