

**Legal Services Corporation
Meeting of the Institutional Advancement Committee**

Open Session

Friday, January 29, 2016

Chairman John G. Levi convened an open session meeting of the Legal Services Corporation's ("LSC") Institutional Advancement Committee ("the Committee") at 2:18 p.m. on Friday, January 29, 2016. The meeting was held at the Mills House Wyndham Grand Hotel, 115 Meeting Street, Charleston, South Carolina 29401.

The following Committee members were present:

John G. Levi, Chairman
Robert J. Grey, Jr.
Charles N. W. Keckler
Martha L. Minow
Father Pius Pietrzyk, O. P.
Herbert S. Garten, (Non-Director Member)
Frank B. Strickland, (Non-Director Member)

Other Board members present:

Harry J. F. Korrell, III
Victor B. Maddox
Laurie Mikva
Julie A. Reiskin
Gloria Valencia-Weber

Also attending were:

James J. Sandman	President
Rebecca Fertig Cohen	Chief of Staff
Mayealie Adams	Special Assistant to the President for Board Affairs
Wendy Rhein	Chief Development Officer
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary (OLA)
Stefanie Davis	Assistant General Counsel, Office of Legal Affairs
David Richardson	Comptroller/Treasurer, Office of Financial and Administrative Services (OFAS)
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)

David Maddox	Assistant Inspector General for Management and Evaluation, Office of the Inspector General (OIG)
Daniel O'Rourke	Assistant Inspector General for Investigations, Office of the Inspector General (OIG)
John Seeba	Assistant Inspector General for Audit, Office of the Inspector General (OIG)
Joel Gallay	Special Counsel to the Inspector General, Office of the Inspector General (OIG)
Robert E. Henley, Jr.	Non-Director Member, Finance Committee
Allan J. Tanenbaum	Non-Director Member, Finance Committee
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Janet LaBella	Director, Office of Program Performance (OPP)
Andrea Loney	Executive Director, South Carolina Legal Services
Leslie Fisk	South Carolina Legal Services
Adam Protheroe	South Carolina Legal Services
Gerald Jones	South Carolina Legal Services
Matthew Billingsley	South Carolina Legal Services
Rusty Infinger	South Carolina Legal Services
Rita Roache	South Carolina Legal Services
Stephanie Van Der Horst	South Carolina Legal Services
Juanita F. Middleton	South Carolina Legal Services
Jamie L. Bell	South Carolina Legal Services
Angela Myers	South Carolina Legal Services
Kimaka Nichols Graham	South Carolina Legal Services
Mark Fessler	South Carolina Legal Services
Kirby Mitchell	South Carolina Legal Services
Sheila Thomas	South Carolina Legal Services
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Robin C. Murphy	National Legal Aid and Defenders Association (NLADA)

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Levi called the meeting to order.

MOTION

Mr. Keckler moved to approve the agenda. Father Pius seconded the motion.

VOTE

The motion passed by voice vote.

MOTION

Mr. Keckler moved to approve the minutes of the Committee's meeting of October 4, 2015. Father Pius seconded the motion.

VOTE

The motion passed by voice vote.

Chairman Levi led the discussion on the Committee's evaluation for 2015. He cited some of LSC's accomplishments using private funding in 2015. Chairman Levi emphasized the importance of continuing to reach out to law firms who don't know what the Legal Services Corporation does.

Ms. Rhein gave an updated report on development activities.

Ms. Rhein requested the Committee consider and act on a resolution for LSC to re-register as a nonprofit in the state of Minnesota.

MOTION

Father Pius moved to approve the resolution for Minnesota Charitable Organization Annual Report Form. Dean Minow seconded the motion.

VOTE

The motion passed by voice vote.

Chairman Levi invited public comment and received none. There was no new business to consider.

MOTION

Father Pius moved to authorize an executive session of the Committee meeting. Dean Minow seconded the motion.

VOTE

The motion passed by voice vote.

The Committee continued its meeting in close session at 2:27 p.m.

I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Institutional Advancement Committee on April 17, 2016.



Ronald S. Flagg
Vice President for Legal Affairs,
General Counsel & Corporate Secretary