

**Legal Services Corporation
Telephonic Meeting of the Institutional Advancement Committee**

Open Session

Tuesday, March 22, 2016

Chairman John G. Levi convened an open session meeting of the Legal Services Corporation's ("LSC") Institutional Advancement Committee ("the Committee") at 10:05 a.m. on Tuesday, March 22, 2016. The meeting was held at the Legal Services Corporation, 3333 K Street, N.W. Washington, DC 20007.

The following Committee members were present:

John G. Levi, Chairman
Martha L. Minow
Father Pius Pietrzyk, O. P.
Julie Reiskin
Frank B. Strickland, (Non-Director Member)

Other Board members present:

Also attending were:

James J. Sandman	President
Rebecca Fertig Cohen	Chief of Staff
Mayealie Adams	Special Assistant to the President for Board Affairs
Wendy Rhein	Chief Development Officer
Michael Smith	Development Associate
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary (OLA)
Katherine Ward	Executive Assistant, Office of Legal Affairs
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Carl Rauscher	Director, Office of Government Relations and Public Affairs (GRPA)
Terry Brooks	American Bar Association Standing Committee on legal Aid and Indigent Defendants (SCLAID)

The following summarizes actions taken by, and presentations made to, the Committee:
Chairman Levi called the meeting to order.

MOTION

Ms. Reiskin moved to approve the agenda. Father Pius seconded the motion.

VOTE

The motion passed by voice vote.

Ms. Rhein gave an updated report on the Leaders Council.

Ms. Reiskin discussed her visit to Puerto Rico Legal Services to participate in their Client Council Assembly.

President Sandman briefed the Committee on several actions LSC plans to initiate to increase grantee awareness of LSC and civil legal aid.

MOTION

Father Pius moved to approve the allocation of private funds. Mr. Strickland seconded the motion.

VOTE

The motion passed by voice vote.

Chairman Levi invited public comment and received none. There was no new business to consider.

MOTION

Dean Minow moved to adjourn meeting. Mr. Strickland seconded the motion.

VOTE

The motion passed by voice vote.

The Committee adjourned at 10:23 a.m.

I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Institutional Advancement Committee on April 17, 2016.

A handwritten signature in cursive script that reads "Ronald S. Flagg". The signature is written in black ink and is positioned above a horizontal line.

Ronald S. Flagg

Vice President for Legal Affairs,
General Counsel & Corporate Secretary