

**Legal Services Corporation  
Meeting of the Institutional Advancement Committee  
Open Session**

**Monday, April 15, 2013**

Chairman John G. Levi convened an open session meeting of the Legal Services Corporation's ("LSC") Institutional Advancement Committee ("the Committee") at 9:07 a.m. on Monday, April 15, 2013. The meeting was held at the F. William McCalpin Conference Center, Legal Services Corporation, 3333 K Street, N.W. Washington, D.C. 20007.

The following Committee members were present:

John G. Levi, Chairman  
Martha L. Minow  
Robert J. Grey Jr.  
Charles N.W. Keckler  
Father Pius Pietrzyk  
Herbert S. Garten (Non-Director Member)  
Frank B. Strickland (Non-Director Member)

Other Board members present:

Sharon L. Browne (by telephone)  
Victor B. Maddox  
Julie Reiskin  
Gloria Valencia-Weber

Also attending were:

James J. Sandman	President
Patricia Stinneford	Executive Assistant to the President
Rebecca Fertig	Special Assistant to the President
Lynn Jennings	Vice President for Grants Management
Atitaya Rok	Staff Attorney, Office of Legal Affairs
Katherine Ward	Executive Assistant, Office of Legal Affairs
David L. Richardson	Comptroller and Treasurer
Jeffrey E. Schanz	Inspector General
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Carl Rauscher	Director of Media Relations, GRPA
Lora M. Rath	Deputy Director, Office of Compliance and Enforcement (OCE)
Traci Higgins	Director, Office of Human Resources

Peter Campbell	Chief Information Officer, Office of Information Management
LaVon Smith	Office of Information Technology
Eric Jones	Office of Information Management
Wendy Rhein	Incoming Development Officer
Chuck Greenfield	National Legal Aid and Defender Association (NLADA)
Don Saunders	NLADA
Terry Brooks	American Bar Association
Dominique Martin	Law99.com

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Levi noted the presence of a quorum and called the meeting to order.

**MOTION**

Dean Minow moved to approve the agenda. Father Pius seconded the motion.

**VOTE**

The motion passed by voice vote.

**MOTION**

Chairman Levi moved to approve the minutes of the Committee's meeting of January 26, 2013. Father Pius seconded the motion.

**VOTE**

The motion passed by voice vote.

Chairman Levi introduced LSC's incoming Chief Development Officer, Ms. Rhein.

Chairman Levi led the discussion of plans for LSC's 40th anniversary celebration, which is intended to be a year-long celebration with several events for both fundraising and increasing public awareness of legal services. The committee also discussed LSC's fundraising objectives.

**MOTION**

Mr. Keckler moved to recommend to the Board that it adopt LSC's fundraising objectives. Father Pius seconded the motion.

**VOTE**

The motion passed by a majority voice vote.

Chairman Levi invited public comments. Mr. Brooks offered for LSC to collaborate with the American Bar Association in the course of its 40<sup>th</sup> anniversary celebration planning. There was no other business to consider.

The meeting of the Committee continued in closed session at 9:34 a.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Institutional Advancement Committee on July 21, 2013.*

  
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**Ronald S. Flagg**  
Vice President for Legal Affairs,  
General Counsel & Corporate Secretary