

**Legal Services Corporation  
Meeting of the Institutional Advancement Committee**

**Open Session**

**Sunday, July 21, 2013**

Chairman John G. Levi convened an open session meeting of the Legal Services Corporation's ("LSC") Institutional Advancement Committee ("the Committee") at 4:54 p.m. on Sunday, July 21, 2013. The meeting was held at the Warwick Hotel, 1776 Grant Street, Denver, Colorado 80203.

The following Committee members were present:

John G. Levi, Chairman  
Martha L. Minow (by telephone)  
Robert J. Grey, Jr.  
Charles N.W. Keckler  
Father Pius Pietrzyk  
Herbert S. Garten (Non-Director Member)  
Frank B. Strickland (Non-Director Member)

Other Board Members present:

Sharon L. Browne  
Victor B. Maddox  
Julie A. Reiskin  
Gloria Valencia-Weber  
Laurie Mikva

Also attending were:

James J. Sandman	President
Lynn Jennings	Vice President for Grants Management
Wendy Rhein	Chief Development Officer
Rebecca Fertig	Special Assistance to the President
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Atitaya Rok	Staff Attorney, Office of Legal Affairs (by telephone)
Carol A. Bergman	Director, Office of Government Relations and Public Affairs
Carl Rauscher	Director of Media Relations, Office of Government Relations and Public Affairs
Jeffrey E. Schanz	Inspector General
David Maddox	Assistant Inspector General for Management and Evaluation, Office of the Inspector General
Bernie Brady	LSC Travel Coordinator
Allan J. Tanenbaum	Non-Director Member, Finance Committee (General Counsel, Equicorp Partners)
Ed Marks	Executive Director, New Mexico Legal Aid

Anne Milne	Executive Director, Utah Legal Services
Chuck Greenfield	National Legal Aid and Defender Association (NLADA)
Don Saunders	National Legal Aid and Defender Association (NLADA)
Lisa Wood	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)
Meredith McBurney	American Bar Association SCLAID

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Levi noted the presence of a quorum and called the meeting to order.

**MOTION**

Father Pius moved to approve the agenda. Mr. Keckler seconded the motion.

**VOTE**

The motion passed by voice vote.

**MOTION**

Father Pius moved to approve the minutes of the Committee's open session meetings of April 9, April 15, April 23, May 14, May 28 and June 11, 2013. Dean Minow seconded the motion.

**VOTE**

The motion passed by voice vote.

Ms. Rhein presented a proposed calendar for activities related to LSC's 40<sup>th</sup> Anniversary for the Committee's discussion and answered Committee members' questions.

**MOTION**

Dean Minow moved to adopt a resolution approving LSC's filing of the Minnesota Charitable Organization Initial Registration and Annual Report Form. Father Pius seconded the motion.

**VOTE**

The motion passed by voice vote.

**MOTION**

Father Pius moved to adopt a resolution approving LSC's filing of the North Dakota Charitable Organization Registration Statement. Mr. Keckler seconded the motion.

**VOTE**

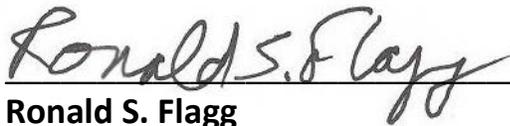
The motion passed by voice vote.

Ms. Rhein led the discussion on LSC's Development Plan and answered Committee members' questions.

Chairman Levi invited public comment and received none. There was no other business to consider.

The Committee continued its meeting in closed session at 5:23 p.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Institutional Advancement Committee on October 1, 2013.*

A handwritten signature in cursive script that reads "Ronald S. Flagg". The signature is written in black ink and is positioned above a horizontal line.

**Ronald S. Flagg**

Vice President for Legal Affairs,  
General Counsel & Corporate Secretary